

# Supervised Practice Experience Partnership Program (SPEPP) Completion Form for Employers/Organizations



College of Registered Nurses  
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Toll-free (Canada): 1 800 563 3200  
Fax: 709 753 4940 Email: [registration@crnnl.ca](mailto:registration@crnnl.ca)

## Instructions

This form must be completed by the employer/organization after the applicant has completed a minimum of 450 hours for RNs or 900 hours for NPs under supervision.

When SPEPP is complete, please complete and email this form to [registration@crnnl.ca](mailto:registration@crnnl.ca) using the subject heading SPEPP COMPLETION FORM FOR ORGANIZATIONS.

## SECTION 1 - APPLICANT INFORMATION

\_\_\_\_\_  
First name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Last name

\_\_\_\_\_  
Registration number:

Category of Registration:  Registered Nurse

Nurse Practitioner

## APPLICANT CONSENT

In order to verify my evidence of practice requirements, the College is requesting that the organization provide information with respect to my supervised practice experience. I hereby give this organization my consent to provide any and all information to the College regarding my supervised practice experience. This shall constitute your legal authority to provide the information and any other information which the College shall request which may, in any way, be relevant to my application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Telephone Number

## SECTION 2 - EMPLOYER/ORGANIZATION INFORMATION

\_\_\_\_\_  
Site name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Primary Contact first name

\_\_\_\_\_  
City

\_\_\_\_\_  
Primary contact last name

\_\_\_\_\_  
Postal code

\_\_\_\_\_  
Primary contact email address

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## INTERN OR RE-ENTRY NURSE SUPERVISED PRACTICE EXPERIENCE

1. Date of supervised practice experience

\_\_\_\_\_

Start date (DD/MM/YYYY)

\_\_\_\_\_

Completion date (DD/MM/YYYY)

2. Total hours completed: \_\_\_\_\_

3. Did the applicant complete a minimum of 450 for RN or 900 hours for NP?

Yes

No

If no, please explain why.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Was the applicant successful in meeting all the competency requirements?

Yes

No

If no, please include the completed SPEPP Initial and Final Assessment Forms to [registration@crnnl.ca](mailto:registration@crnnl.ca).

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_