



College of **Registered Nurses**
of Newfoundland & Labrador

Setting the Standard for Nursing Excellence.

UPDATE: Self-reporting of Practice Hours for RNs and NPs

The College of Registered Nurses understand that RNs and NPs work incredibly hard and have limited free time. As a self-regulated organization, we also appreciate the feedback we receive from RNs and NPs and acknowledge when a particular process can be made more efficient and clarified, which is why we are providing an update on the policy of self-reporting practice hours for this current (2024-25) renewal period.

The new policy of self-reporting hours was communicated in December 2023. Given the short notice related to this change, and coupled with confusion arising from what is expected of RNs and NPs, the College has deemed this current licensure year/renewal period (2024-25) to be a **"transitional year."** RNs and NPs will be permitted to simply provide the College with an estimation of their practice hours via a declaration. In both this transitional year and beyond, RNs and NPs will not be required to provide the College with any documentation from an employer or otherwise, unless it is explicitly requested.

We acknowledge that without adequate notice, RNs and NPs would not have kept a record of their hours for the previous year. Going forward, as of April 1st, 2024, RNs and NPs can keep a record of their practice hours in whichever manner best suits them and provide the College with a more exact number in 2025.

The policy of self-reporting hours for RNs and NPs is one that presently exists throughout every province in Canada. One of the reasons the College moved to a self-report model was to streamline the licensure process for RNs and NPs and reduce the amount of third-party documentation that would have previously been required. Using the old process, some individuals had to wait until their employer provided the College with the hours before proceeding with renewal. Under this new process, individuals will be able to report their own hours without having to wait on any documentation.

This letter is to clarify the current renewal period is deemed transitional, **an estimate of hours practiced last year is sufficient**, and documentation will no longer be required going forward.

The College apologizes for any confusion this may have caused and encourages RNs and NPs to reach out with any further questions on the matter.