

COLLEGE OF REGISTERED NURSES OF NEWFOUNDLAND & LABRADOR
MINUTES OF 2022 ANNUAL GENERAL MEETING BY WEBINAR
SIGNAL HILL CAMPUS, MUN, ST. JOHN'S
JUNE 8, 2022

The 68TH Annual General Meeting (AGM) of the College of Registered Nurses of Newfoundland and Labrador (CRNNL) was held via provincial webinar.

1. CALL TO ORDER

The Chair, Tracy MacDonald called the meeting to order at 1801h and thanked everybody for joining this evening. She acknowledged the Indigenous People as the First Peoples of this territory.

2. REVIEW OF ELECTRONIC PARTICIPATION

Riley Shea, Systems Officer, Signal Hill Campus, MUN advised of the process to follow if anybody encounters technical difficulties.

Tracy reported that the AGM documents are available through the College website.

Business documents include the annual meeting agenda, the minutes of CRNNL's 2021 annual general meeting, 2021-2022 annual report and the 2020-2021 audited financial statements.

Power point presentations for this evening include the audited financial statements, Executive Director Report, and Chair Report. These presentations will be shown on screen for all.

How quorum is determined was described in accordance with By-law Article VI, Section 4: a) voting members present; and b) the majority of members of Council. The Chair named all CRNNL Council members participating in the meeting, indicating that quorum of Council is obtained (n=12).

This meeting covers anything from April 1 2021 up to and including March 31, 2022. Questions related to all matters on the agenda were encouraged during the Open Discussion Forum.

3. WELCOME AND INTRODUCTIONS

The Chair welcomed all registrants and acknowledged Lynn Power, Executive Director and College staff who are social distanced in the meeting room.

She informed participants that through By-law Article VI, Section 1 – CRNNL has the authority to approve the annual meeting agenda. A motion to this effect was carried at Council's meeting on June 2.

4. MINUTES OF 2021 ANNUAL MEETING

Also stated in By-law Article VI, Section 1 Council has authority to approve the minutes of the AGM and this has been done. Any business arising from the June 15, 2021 AGM

is addressed in this year's annual report. Questions may be asked during the Open Discussion Forum.

5. **REPORT OF COMMITTEE ON NOMINATIONS AND ELECTION RESULTS**
Elaine Warren, Chair of the Committee on Nominations, presented the Committee's report. She announced the successful candidates and welcomed new Council members to their positions for the upcoming year.

The Committee Chair thanked the Committee on Nominations: Sarah Messervey, Elizabeth Sooley, Renee Luedee-Warren, Sophie Pamak, and Christine Fitzgerald (staff resource) for their important work over the year.

Results:

Successful and unsuccessful candidates were notified by the Committee Chair of the results in early April. All were thanked for putting their names forward for election.

Successful candidates:

Rodney Pike, Advanced Practice

Seretha Wheaton, Practice

She wished them well in their terms on Council.

6. **PRESENTATION OF AUDITED FINANCIAL STATEMENTS**
Lana Littlejohn, Director of Corporate Services presented the statements with Laurie Pittman, auditor from KPMG participating by webinar to answer any questions. The Director presented on the full set of statements approved by Council at their meeting on June 2, 2022. A summarized form was also included in the annual report. She defined financial statements and provided a breakdown of the contents of the statements: auditors report, financials, and notes to financial statements. In summary, Ms. Littlejohn indicated that KPMG reported a clean audit and all financial requirements and required regulatory responsibilities of the College were met.

7. **ANNUAL REPORT**

The Executive Director thanked everybody who joined the meeting. She reported, using examples throughout the annual report, on progress towards the overall Strategic Outcomes of Council and related projects and initiatives. She highlighted some of the key achievements of the College for the past year and ongoing initiatives under the framework of Public Confidence in Self-Regulation, Accountable Professionals, and Evolution of the Profession. All work reported on in the annual report relates to the Strategic Outcomes. College Council is currently going through strategic planning and may see some change in the outcomes, and we look forward to your input.

As she touched on some commentary of the annual report, she encouraged all in attendance to follow along in the report for the information on registration, practice portfolio, partnerships etc.

Examples of some College key achievements include:

Public Confidence in Self-Regulation – the ED outlined registration numbers for practicing, non-practicing, nurse practitioners and internationally educated nurses, demographics and licensure exam results for the RN and NP exams. As well, she provided under Professional Conduct Review (PCR) a breakdown of allegations, conduct deserving of sanction and outcomes of PCR.

Accountable Professionals – the College was busy making connections (answering practicing calls, presentations, workshops etc) and she spoke of the work involved with the new Continuing Competency Program including a communications campaign for the provincial launch in the Spring 2022.

Evolution of the Profession – addressing what the College needs to know about and have nurses prepared for the future, the ED advised that RN prescribing is moving forward in NL, on college collaborations (eg. IEN bursary program, NCAS satellite site for IENs, etc), and provided an update on the College’s new website, launch of new social media platforms, media appearances, and the College Connection magazine that will move to an online only platform to reach the members in a timely fashion.

In closing, the ED reported a very busy successful year for the College and invited all to reach out for further information on any topic. She thanked the staff and attributed this year’s success to the staff and fantastic leadership of Council.

8. CHAIR’S REMARKS

In keeping with the Strategic Outcomes, the Chair, on behalf of the College Council and Staff, presented a high-level review from a governance level expressing the privilege of being a self-regulatory organization. She named each Council member and their Council position highlighting those that recently took on the Council role in this past year. The Chair also presented highlights from three Council meetings that occurred (June, October, and February) within this reporting year.

In closing, the Chair confidently stated that each reporting year shows progression accompanied by incredible change and remarkable advancements. Establishing our identity and getting a firm grip on who we are as a regulator are fundamental in realizing the role of regulation in our provincial health care system. She welcomed incoming Council members and thanked the outgoing Council members for their contribution. The hard work and dedication of the College Council and staff was acknowledged.

9. OPEN DISCUSSION FORUM

Members were asked to place their questions or comments in the chat feature, and they will be addressed in the order received. Any additional questions following this evening’s meeting can be sent to any member of the College staff for follow-up.

While questions and comments were encouraged no questions were asked at this time.

Thank you was extended to Elaine Warren for her dedication to the Nominations Committee and welcome to Krysta Simms who will take over the Nominations Committee Chair role.

11. INTRODUCTION OF NEW COUNCIL (2022-2023)
 Tracy MacDonald, Chair & Central Region Councilor
 Glyn George, Vice-Chair & Public Representative
 Stephen Clark, Public Representative
 Aubrey Dawe, Public Representative
 Louise Pinsent Parsons, Public Representative
 Kimberley Legge, Councilor at Large
 Tonya Ryan, Councilor at Large
 Patricia Rodgers, Eastern Region Councilor
 Donna Luther, Western Region Councilor
 Megan Hudson, Labrador-Grenfell Councilor
 Seretha Wheaton, Practice Councilor
 Rodney Pike, Advanced Practice Councilor
 Neil Colbourne, Administration Councilor
 Melissa Colbourne, Education-Research Councilor
 Lynn Power, Executive Director

The Chair recognized and thanked outgoing Councilors: Kelly Barron and Krysta Simms for their contributions to Council over the last three years.

12. FINAL THANK YOU'S
 Final thank you's were extended to the College staff and to all members and the public who took some time to look back over the last 12 months by participating in this Annual General Meeting.

The Chair invited anybody interested in putting their name forward for a Council role to reach out to her as she is willing to share more on her Council experience.

13. ADJOURNMENT
 The meeting adjourned at 1906h.