

COLLEGE OF REGISTERED NURSES OF NEWFOUNDLAND & LABRADOR
MINUTES OF 2023 ANNUAL GENERAL MEETING BY WEBINAR
SIGNAL HILL CAMPUS, MUN, ST. JOHN'S
JUNE 7, 2023

The 69TH Annual General Meeting (AGM) of the College of Registered Nurses of Newfoundland and Labrador (CRNNL) was held via provincial webinar.

1. **CALL TO ORDER**

The Chair, Tracy MacDonald called the meeting to order at 1800h and thanked everybody for joining this evening. She acknowledged the Indigenous People as the First Peoples of this territory.

Tracy reported that the AGM documents are available through the College website.

Business documents include the annual meeting agenda, the minutes of CRNNL's 2022 annual general meeting, 2022-2023 annual report and a summary of the 2022-2023 audited financial statements.

How quorum is determined was described in accordance with By-law Article VI, Section 4: a) voting members present; and b) the majority of members of Council. The Chair named all CRNNL Council members participating in the meeting, indicating that quorum of Council is obtained (n=11). There were 32 additional individuals identified to be in attendance online.

This meeting covers anything from April 1 2022 up to and including March 31, 2023. Questions related to all matters on the agenda are encouraged during the Question and Answer section.

WELCOME AND INTRODUCTIONS

The Chair welcomed all registrants and acknowledged Lynn Power, Executive Director and College staff who are in the meeting room.

She informed participants that through By-law Article VI, Section 1 – CRNNL has the authority to approve the annual meeting agenda. A motion to this effect was carried at Council's meeting on June 1.

MINUTES OF 2022 ANNUAL MEETING

Also stated in By-law Article VI, Section 1 Council has authority to approve the minutes of the AGM and this has been done. Any business arising from the June 8, 2022 AGM is addressed in this year's annual report. Questions may be asked during the Question and Answer section.

2. **REPORT OF COMMITTEE ON NOMINATIONS AND ELECTION RESULTS**

Krysta Simms, Chair of the Committee on Nominations, presented the Committee's report. She announced the successful candidates and welcomed new Council members to their positions for the upcoming year.

Results:

Successful and unsuccessful candidates were notified by the staff resource of the results in April. All were thanked for putting their names forward for election.

Successful candidates:

Denise Chant, Eastern

Donna Luther, Western

Michael Morris, Councilor at Large

Patricia Rodgers, Councilor at Large

She wished them well in their term on Council.

The Chair reported on the need for a by-election to fill the vacancy of the resigning Central Region Councilor for the remaining one year of the Councilor's term. A Call for Nominations was advertised for the vacancy and at the close of the call there was one nomination received from Tonya Ryan who was elected by acclamation to fill the vacancy for the Central Region Councilor for the 2023-2024 year.

The Committee Chair thanked the Committee on Nominations: Sarah Messervey, Elizabeth Sooley, Renee Luedee-Warren, Sophie Pamak, and Christine Fitzgerald (staff resource) for their important work over the year.

3. **PRESENTATION OF AUDITED FINANCIAL STATEMENTS**

Lana Littlejohn, Director of Corporate Services presented the statements for April 1, 2022 to March 31, 2023 with Laurie Pittman, auditor from KPMG participating by webinar to answer any questions. The Director presented the full set of statements approved by Council at their meeting on June 1, 2023. A summarized form was also included in the annual report. She defined financial statements and provided a breakdown of the contents of the statements: auditors report, financials, and notes to financial statements. In summary, Ms. Littlejohn indicated that KPMG reported a clean audit and all financial requirements and required regulatory responsibilities of the College were met.

4. **ANNUAL REPORT**

The Executive Director thanked everybody who joined the meeting. She reported, using examples throughout the annual report, on progress towards the overall Strategic Outcomes of Council. She highlighted some of the key achievements of the College for the past year and ongoing initiatives to support provincial, Canadian, and internationally educated nurses with changes to licensing and registration. She referred participants to the annual report for further information while providing examples of milestones and ongoing initiatives under the framework of Public Confidence in Self-Regulation, Accountable Professionals, and Evolution of the Profession.

In closing, the ED reported a very busy successful year for the College and invited all to reach out for further information on any topic. She thanked the staff and attributed this year's success to the staff and fantastic leadership of Council.

5. CHAIR'S REMARKS

The Chair briefed the registrants on the Council meetings that took place throughout the year and highlighted activities including strategic planning and approval of: the investment and implementation of a new Alinity database, the RN Prescribing Framework and Prescribing Practice Guidelines, the operating budget for the year 2023-2024, the NP Entry-Level Competencies and the Supervised Practice Experience Partnership Program (SPEPP). She encouraged all to visit the College website for further information.

6. INTRODUCTION OF NEW COUNCIL (2023-2024)

Megan Hudson, Chair & Labrador Region Councilor
 Glyn George, Vice-Chair & Public Representative
 Stephen Clark, Public Representative
 Aubrey Dawe, Public Representative
 Louise Pinsent Parsons, Public Representative
 Michael Morris, Councilor at Large
 Patricia Rodgers, Councilor at Large
 Denise Chant, Eastern Region Councilor
 Tonya Ryan, Central Region Councilor
 Donna Luther, Western Region Councilor
 Seretha Wheaton, Practice Councilor
 Rodney Pike, Advanced Practice Councilor
 Neil Colbourne, Administration Councilor
 Melissa Colbourne, Education-Research Councilor
 Lynn Power, Executive Director

The Chair recognized and thanked outgoing Councilor Kimberly Legge.

7. CONCLUSION OF BUSINESS

The Chair's concluded the business meeting stating when a door closes, a window opens and she is honored and truly grateful for the window to be a member of the former Association of Registered Nurses of our province and now CRNNL's Council and elected Chair. She was encouraged by a nursing colleague and friend just over eight years ago to step forward and become involved with regulation and encourages all Registered Nurses, Nurse Practitioners and members of the public to seek ways to get involved with the College as it's been one of her most significant pieces of work she was involved in while living in the province. Voices are needed for the work that lies ahead.

THANK YOU'S

Final thank you's were extended to the College staff and to all members and the public who took some time to look back over the last 12 months by participating in this Annual General Meeting.

The business meeting adjourned at 1830h.

QUESTIONS AND ANSWERS

Members were asked to place their questions or comments in the chat feature, and they will be addressed in the order received. Any additional questions following this evening's meeting can be sent to any member of the College staff for follow-up.

No questions were posted for reply. Comments were posted in the chat feature thanking the outgoing Council Chair for her commitment and work on Council and wished her well in her new journey.