

## Self-Reporting: Regulatory Requirements

### Self-Reporting: Why it's important to the public & profession

Beyond the day-to-day duties and responsibilities of a Registered Nurse (RN) or Nurse Practitioner (NP), there are also regulatory requirements which are fundamental to the nursing profession as a whole.

To be a licenced professional comes with a responsibility to disclose, declare, and self-report specific information to the College.

All RNs are required, under the *Registered Nurses Regulations* to:

- immediately notify the College if you have been found guilty of a criminal offence.
- notify the college within 30 days if you have:
  - ◊ changed your personal information which would be on file with the College such as: your name, address, contact information.
  - ◊ have disciplinary proceedings or pending disciplinary proceedings in another jurisdiction, and
- annually report (during renewal) that you have met your CCP requirements.

RNs are in a position of trust with an obligation to act in the best interest of your patients at all times. To reassure the public the care you provide is safe, ethical, and competent there is a responsibility to report you have maintained currency in your practice and have met the minimum hours to practise nursing.

The policy of self reporting hours for RNs is one that presently exists throughout every province in Canada.

The primary focus of self-reporting is to solidify trust in the nursing profession and to provide added confidence that your identity as an RN will not be compromised. Additionally, self-reporting streamlines the licensure process for RNs and NPs and reduce the amount of third-party documentation that would have previously been required.

Using the old process, individuals had to wait until their employer provided the College with the hours before proceeding with renewal; Under this new process, individuals will be able to report their own hours without having to wait on any documentation and the College can verify that your information is correct and current.

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